Apprentice Standard Mapping Route

Development of Trust Apprentice Group comprising representatives from Clinical and Corporate Directorates including Finance, HR, Nursing and Leadership, Education and Transformation team. Monthly meeting chaired by Deputy Director of People and Strategy

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Education of group members on apprenticeship levy and standards during first 2 meetings

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Timescale set for a mapping exercise to identify standards which may be of interest within areas and development of Directorate action plans

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Managers review standards and frameworks lists to link to existing staff roles

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Directorate teams review type of apprenticeship and anticipated numbers during the next 12 months. WP Lead attends Directorate meetings where requested to provide further information and support

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Directorate representatives feedback initial plans to identify apprenticeship standards and numbers for delivery during next 12 months, highlighting areas of recruitment and qualifications applicable to existing staff

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Information from strategic TNA fed into process

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WP Lead collates information from plans to undertake initial costing exercise and projected numbers of apprentices during the 12 month period

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Apprentice numbers compared against Trust expected target and anticipated levy spend

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Feedback to Directorate representatives at Apprentice Group meeting and adjust plan where necessary